



**Erasmus+ Programme**  
**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional agreement 2015/16-2020/21**  
**between programme countries**  
**Minimum requirements**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions:

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>E BARCELO02 - UNIVERSITAT AUTÒNOMA DE BARCELONA</b>			<a href="http://www.uab.cat/lletres">www.uab.cat/lletres</a>
<i>Administrative contact:</i> Marta Vilalta, <i>Erasmus Institutional Coordinator</i> Mònica Leiva, <i>Exchange Programmes Coordinator</i> Àrea de Relacions Internacionals, Erasmus Plaça Cívica, Ed. N, 08193 Bellaterra - Spain Tel. +34 93 586 8499 <a href="mailto:Erasmus@uab.cat">Erasmus@uab.cat</a>		<i>Faculty / Academic Contact:</i> FACULTAT DE FILOSOFIA I LLETRES – Edifici B Gestió Acadèmica – Oficina d'Intercanvis 08193 Bellaterra –SPAIN Tel. +34 93 581 17 58 / Fax + 34 93 581 17 28 <a href="mailto:intercanvis.lletres@uab.cat">intercanvis.lletres@uab.cat</a>  Agreement's promoter: Departament de d'Història Moderna i Contemporània Erasmus Coordinator: Pilar Sánchez López	
<b>PL TORUN01 - Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus University in Toruń)</b>			
International Programmes Office Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel.611-4928,-2246  Erasmus Institutional Coordinator (STA , STT) <b>Ewa Derkowska-Rybicka</b> <a href="mailto:ewader@umk.pl">ewader@umk.pl</a>  incoming students; placements <b>Małgorzata Grudzińska</b> <a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a>  outgoing students; placements <b>Marta Wiśniewska</b> <a href="mailto:mawi@umk.pl">mawi@umk.pl</a> <b>Marta Błaszczuk</b> <a href="mailto:martasio@umk.pl">martasio@umk.pl</a>		<b>Faculty of History</b> <i>Faculty coordinator:</i> <i>Dr Andrzej Nieuważny</i> <a href="mailto:aen@umk.pl">aen@umk.pl</a> tel 48 56 611 3747 Institute of History and Archival Sciences, ul. Władysława Bojarskiego 1, 87-100 Toruń  Department coordinator Prof. Dr Daniel Makowiecki <a href="mailto:makdan@umk.pl">makdan@umk.pl</a>  Institute of Archaeology, Szosa Bydgoska 44/48; 87-100 Toruń; tel. tel. +48 (56) 611 2349	
ERASMUS incoming information: <a href="http://www.umk.pl/en/cooperation/erasmus/">http://www.umk.pl/en/cooperation/erasmus/</a> Lecture catalogue: <a href="http://www.umk.pl/en/cooperation/erasmus/students/study/">http://www.umk.pl/en/cooperation/erasmus/students/study/</a> Semester dates: <a href="http://www.umk.pl/en/cooperation/guide/calendar/">http://www.umk.pl/en/cooperation/guide/calendar/</a>			

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility (SMS)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods
					Student Mobility for Studies [total number of months of the study periods or average duration]
E BARCELO02	PL TORUN01	225	History and archaeology (ERA08.3)	1 <sup>st</sup>	3 students x 5 months=15 months
PL TORUN01	E BARCELO02	225	History and archaeology (ERA08.3)	1 <sup>st</sup>	3 students x 5 months=15 months

### Staff Mobility (STA and STT)

FROM	TO	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
E BARCELO02	PL TORUN01	225	History and archeology (ERA08.3)	2 teachers Min. 2 days & min. 8 h each teacher	
PL TORUN01	E BARCELO02	225	History and archeology (ERA08.3)	2 teachers Min. 2 days & min. 8 h each teacher	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Min. recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E BARCELO02		Catalan	Spanish	B1 (*)	
PL TORUN01		Polish	English	B2	B2

### E BARCELO02: Comments

- Only in a small subset of courses are taught in English. Modern language degrees are taught in the object language.
- (\*) There is no specific language level required, but it is deemed understood that students must have the necessary level to be able to attend lessons and sit exams.
- During both semesters, Catalan basic language courses are offered (free of charge at the moment; however this may be subject to change in the future).

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## PL TORUN01 Comments

Students applying for an Erasmus at NCU should meet the following language requirements: B2 of English (both in writing and speaking). Moreover, respective faculties esp. language departments may have higher requirements. Students should present a language certificate proving their language competences.

### D. Additional requirements

#### E BARCELO02

- **Enrolment.** According to the exchange policy of the UAB, incoming students must enrol for at least 50% of their credits at the faculty of admission. The other 50% can be taken at the rest of the UAB centres/faculties, provided the groups are still open.
- **Teaching Staff Mobility.** A letter of invitation issued by an authorised UAB contact person is required prior to implementing Teaching Staff Mobility.
- **Admission to Master's programmes at the UAB.** This is only possible when the agreement specifies a UAB Master's programme. In order to be admitted to a Master's programme at the UAB as an exchange student, prior written approval from the coordinator of this Master is compulsory. Otherwise admission will be for fourth year courses in our 4 year bachelor programmes.
- **Infrastructure to welcome students and staff with disabilities**  
**PIUNE**, Programme for Students with Special Needs  
[fas.piune@uab.cat](mailto:fas.piune@uab.cat) Telf. +34 93 581 2697  
<http://www.uab.es/servlet/Satellite/life/special-needs-1101231886126.html>

#### PL TORUN01:

The list of Erasmus coordinators at NCU is available at  
<http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 [incoming@erasmus.umk.pl](mailto:incoming@erasmus.umk.pl)

International Programmes Department in Bydgoszcz, +48 52 5853691 [erasmus@cm.umk.pl](mailto:erasmus@cm.umk.pl)

Additional information on medical care at NCU in Toruń is available at  
<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Torun.

Contact:

an English speaking psychologist [counselling@erasmus.umk.pl](mailto:counselling@erasmus.umk.pl)

- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

## E. Calendar

1. Information on nominated students and their applications must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
<b>E BARCELO02</b>	Nomination deadline: June 1 <sup>st</sup> Application Form: May 1 <sup>st</sup> to June 15 <sup>th</sup>	Nomination deadline: December 1 <sup>st</sup> Application Form: Nov 1 <sup>st</sup> to Dec 10 <sup>th</sup>
<b>PL TORUN01</b>	June, 1st	November, 1st

[\* to be adapted in case of a trimester system]

### E BARCELO02

- Once students have been selected and nominated by their home universities for an academic exchange stay at the UAB, they must fill in the online Application Form at the site <http://sia.uab.es>.
  - The accepted students will receive via e-mail an admission letter and a document with useful information for their future stay at the UAB.
2. The UAB will send their **decision** within 2-3 weeks after the closing date of the application period.
  3. A **Transcript of Records** will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
  4. **Termination of this Agreement**, or amendments to it, can be made annually, if communicated before September 30<sup>th</sup> and will only take effect as of September 30<sup>th</sup> of the following academic year. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

### PL TORUN01:

Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship).

Students should apply according to the procedure given on

<http://www.umk.pl/en/cooperation/erasmus/students/application>

The online application should be submitted by the students by the **1<sup>st</sup> of June** or **1<sup>st</sup> of November**.

2. The receiving institution will send its decision within 6 weeks.
3. A **Transcript of Records** will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.
4. **Termination of the agreement:** The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### E BARCELO02

<b>Grade</b>	<b>Catalan</b>	<b>Spanish</b>	<b>Equivalent to</b>	<b>Meaning</b>
+	Matrícula d'Honor	Matrícula de Honor	A with honours	Outstanding performance
9 – 10	Excel·lent	Sobresaliente	A (excellent)	Highest level of Attainment
7 – 8.9	Notable	Notable	B (very good)	High level of Attainment
5 – 6.9	Aprovat	Aprobado	C (good)	Adequate level of Attainment
0 – 4.9	Suspens	Suspensio	F (fail)	The student has not achieved the minimum performance
NP	No Presentat	No Presentado	The student neither did the final exam nor presented the required course work	
1 credit at the <i>Universitat Autònoma de Barcelona</i> equals 1 ECTS				

#### PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

<b>Uniwersytet Mikołaja Kopernika w Toruniu</b>	<b>ECTS</b>	
<b>Grade</b>	<b>Grade</b>	<b>Predicate</b>
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>E BARCELO02</b>	<b>International Welcome Point (IWP)</b> Tel. + 34 93 581 22 10 / Fax + 34 93 586 80 25 <a href="mailto:international.welcome.point@uab.cat">international.welcome.point@uab.cat</a>	<a href="http://www.uab.cat/international-students/">http://www.uab.cat/international-students/</a> link <b>International Welcome Point</b>
<b>PL TORUN01</b>	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. Toruń campus (+48 56 611 4928) <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A1">http://www.umk.pl/en/cooperation/guide/issues/#A1</a> Polish Ministry of Foreign Affairs <a href="http://www.msz.gov.pl/en/travel_to_poland/">www.msz.gov.pl/en/travel_to_poland/</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>E BARCELO02</b>	<b>International Welcome Point (IWP)</b> Tel. + 34 93 581 22 10 / Fax + 34 93 586 80 25 <a href="mailto:international.welcome.point@uab.cat">international.welcome.point@uab.cat</a>	<a href="http://www.uab.cat/international-students/">http://www.uab.cat/international-students/</a> link <b>International Welcome Point</b> link <b>Practical guide</b>
<b>PL TORUN01</b>	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. Toruń campus (+48 56 611 4928) <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A2">http://www.umk.pl/en/cooperation/guide/issues/#A2</a>


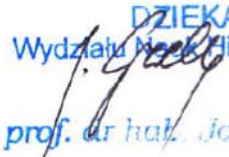
## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>E BARCELO02</b>	<b>International Welcome Point (IWP)</b> <a href="mailto:international.welcome.point@uab.cat">international.welcome.point@uab.cat</a> The University Village (Vila Universitària) <a href="mailto:vila@vilauiversitaria.com">vila@vilauiversitaria.com</a> Tel:+34 93 580 3095	<a href="http://www.uab.cat/international-students/">http://www.uab.cat/international-students/</a> link <b>Accommodation</b>
<b>PL TORUN01</b>	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. Toruń campus (+48 56 611 4928) <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	<a href="http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation">http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation</a> <a href="http://www.umk.pl/en/cooperation/guide/accommodation/">http://www.umk.pl/en/cooperation/guide/accommodation/</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
E BARCELO02	<p><b>MARTA VILALTA ANDRES</b> Erasmus Institutional Coordinator</p>	03.06.2014	 <p>Universitat Autònoma de Barcelona Àrea de Relacions Internacionals</p>
PL TORUN01	<p><i>Legal representative*</i> <b>Prof. dr hab. Jacek Gzella</b> Dean the Faculty of History</p>	18.03.2014	 <p>DZIEKAN Wydziału Nauk Historycznych prof. dr hab. Jacek Gzella</p>

\* At PL TORUN01 single-subject agreements are signed by the dean of the respected faculty, while multi-subject agreements by the Vice-rector for Education.

---

<sup>2</sup> Scanned signatures are accepted